

**To:** Cabinet, Archives  
**From:** Kathy Johnson  
**Subject:** Minutes of July 25, 2017

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**Members Present:** Bertch, Bohnet, Collins, Jbara, Johnson, Welsh, and Schlack  
**Other Attendees:** B. Lueth, D. McCurdy  
**Members Excused:** L. Anderson

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#### Update/Action Items/Presentations

The minutes of July 18, 2017 were approved as presented.

1. B. Lueth presented information about Ellucian grant services. The Cabinet had a number of questions about the service, including Ellucian's long term track record of success with community college clients. As a next step, B. Lueth will ask Ellucian more about their community college track record, and ask Ellucian to visit KVCC and make a presentation about what they have to offer.
2. B. Lueth presented a summary of the Accelerated Study in Associate Program (A.S.A.P.) being followed by City University of New York (CUNY). The results CUNY has experienced with A.S.A.P are impressive. As a next step, a subgroup (D. Bertch, B. Lueth, K. Johnson, M. Schlack, C. Jbara, J. Nykaza) will explore the potential of a grant funded pilot project which uses the A.S.A.P. program model to encourage current students to complete, and to reengage students who have dropped out. The target date to complete an initial concept paper is August 23, 2017.
3. D. McCurdy presented on Culinary Program opportunities for growth, focusing on expanding in-house catering service offerings and Havermill Café, 418 Restaurant, and private dining room operating hours. The decision was taken to move forward with expanding operating hours and in-house catering options for the Culinary Allied Health Café, Restaurant, and private dining room.
4. **Standing Items**
  - Travel
    - M. Hall, P. Eagan, G. Fredricks, and D. Berth attended the Michigan Gateways to Completion meeting at Western Michigan University on July 13, 2017.
    - T. Buszek to attend the MODAC meeting at Lake Michigan College, Benton Harbor, MI, August 3 - 4, 2017.
    - K. Kerstetter, G. Larrieu, R. Pomeroy, M. Borr, and Q. Roach to attend the Midwest Institute's August 2017 workshops at KVCC Aug. 7-11, 2017.
    - K. Fuchs to attend the ACTFL Annual Convention & World Language Expo in Nashville, TN Nov. 17-19, 2017.
    - C. Salinas to attend the National College Learning Center Association Conference in San Antonio, TX Sept. 27-30, 2017.
    - D. Coates to attend the Michigan Early Middle College Association (MEMCA) summer conference in Flint, MI Aug. 9-10, 2017.

— Grants

- None

— Kudos

- None

— Reality Check

- None

— Hires, Resignations/Transfers, Retirements

Hires

Full-Time Tenure Track Faculty to start Fall 2017 (Aug. 30, 2017):

Veronica McCann, Geology

Trevor Stefanick, Physics

Joel Schmidt, EDMT

Patrick Malsom, Physics

Jamie Rix, American Sign Language

Jamil Mortada, Mathematics

Resignation

Aaron Thurmond, PT Interpretation Specialist, effective 7-29-2017

— Other

- M. Collins reported that the College will be closing on the sale of the lot 3 Groves property on Friday July 28, 2017.
- M. Collins requested that Rick Ives (Director, Public Safety) be put on Aug. 1 cabinet agenda to update the group on Crisis Activation Team (CAT) plans.
- D. Bertch - On Thursday July 20 Student Success Center advisors and counselors met at The Groves to discuss Guided Pathways. Food was served at this meeting.
- D. Bertch - Western Governors University has proposed a partnership with the MCCA (and all 28 MI Community Colleges) to provide a 5% tuition discount to students who've received an associate's degree from one of Michigan's Community Colleges. KVCC would advertise the offer on its website. The Cabinet supports the proposed partnership.
- T. Welsh - Phase II Web redesign meetings are underway.
- S. Bohnet – (for L. Anderson) A revised version of CMOP 2010 (Conflict of Interest) was brought forward. The updated CMOP will be put on the Aug. 1 Cabinet agenda for first reading.
- K. Johnson- A Next Steps for Board Planning summary was distributed. A discussion of planning next steps will take place at the Aug. 8 Cabinet meeting (placed on Agenda).
- The KVCC Top Level Outcome and Progress Metric Goals presentation was delayed until Aug. 1. Cabinet meeting.

**Next Cabinet Meeting: August 1, 2017 at 8:00 a.m.**